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| **[LINK TO HSQE SHAREPOINT](https://henryconstruction.sharepoint.com/HSQE/Forms/AllItems.aspx)** |
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| **PROJECT DETAILS** | | | |
| **Project/Site:** |  | **Contract Number:** |  |
| **Type of Drill (e.g. Fire, Spillage, Excavation, Confined Space):** |  | **Location of Drill:** |  |
| **Date of Drill:** |  | **Time of Drill:** |  |
| **Total Number Evacuated:** |  | **Time to Complete Evacuation:** |  |
| **Number of Employees:** |  | **Number of Visitors:** |  |
| **Other Information:** |  | | |

| **EMERGENCY DRILL** | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Problems Identified** | | **Action** | | **By Whom** | | **Deadline** | | **Action Completed** | |
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| **AUTHORISATION** | | | | | | | | | |
| **Completed By:** | | | | | | | | | |
| **Print Name:** |  | | **Job Title** | |  | | | | |
| **Date:** |  | | **Time:** | |  | | **Sign:** | |  |